

## Church Copyright Licence

### Cost

\$464 per year (church size of 200-499).<sup>1</sup>

### Purpose

This licence is not about reporting on how many times a song is played<sup>2</sup>, or lyrics are printed. It is about recording the number of masters produced or altered. A master is classified as the first time something is produced (e.g. lyrics typed up for the first time), or added to a new document or the first time. For our purposes, this includes:

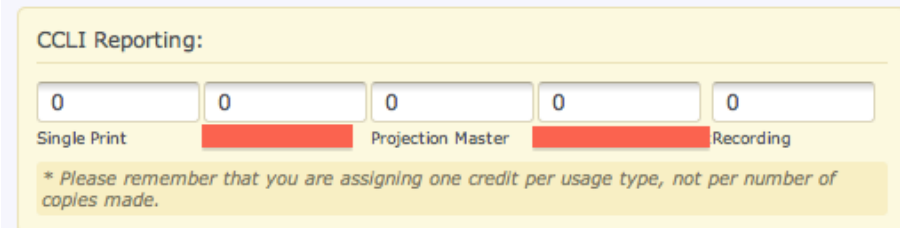
- Lyrics entered onto a PowerPoint slide or ProPresenter
- Lyrics printed on a wedding/funeral program
- Lyrics printed on a carols program
- Lyrics edited (e.g. fonts, size adjustments) on a slide
- Lyrics recorded in a service (e.g. a video recording of a wedding)

### Reporting Requirements

We need to report this once a year online via the Copy Report log-in on the CCLI homepage.

### Next Steps

Email Robyn (robyn.greenaway@cbb.org.au) the details when a song is created or altered. Robyn can then store these records, ready to report when required. If desired, this data can also be recorded in Planning Center Online. The blanked out categories are not applicable to Australian reporting requirements.



CCLI Reporting:

0	0	0	0	0
Single Print		Projection Master		Recording

*\* Please remember that you are assigning one credit per usage type, not per number of copies made.*

### Website

<http://www.ccli.com.au/licences/church-copyright-licence/>

<sup>1</sup> <http://www.ccli.com.au/licences/church-copyright-licence/cost.cfm>

<sup>2</sup> We don't report on the number of times a song is played – this is average our based on our church size.

## Music Reproduction (Photocopy) Licence

### Cost

Currently allowed up to 249 copies per year (\$144).<sup>3</sup> We should advise if we go over, so we can be moved into the next category.

### Purpose

The Music Reproduction Licence allows us to make duplicate copies of music for musicians and singers, from online or offline publications (e.g. SongSelect or an authorized site or publication).<sup>4</sup>

### Reporting Requirements

We must report on the MRL worksheet<sup>5</sup> every twelve months listing the copies made during that period. This sheet is due when we renew your licenses, and can be submitted via email.

Here's an example of what this means:

Three musicians on Saturday night want a lead sheet printed/photocopied. The first print-out from SongSelect is the master, and doesn't need to be reported on. The other two copies need to be reported on.

If new copies are made each week, these copies need to be reported. Therefore, where possible (to reduce the number of copies), it would be beneficial to produce packs for the musicians with the necessary song sheets.

### Next Steps

Planning Centre Online records the number of times a PDF version of a song is printed:

PDF's	DOC's	DOCX's	)'s	TXT's
2				
2				
1				
13				
8				

<sup>3</sup> <http://www.ccli.com.au/licences/music-reproduction-licence/cost.cfm>

<sup>4</sup> <http://www.ccli.com.au/customers/authorized.cfm>

<sup>5</sup> <http://www.ccli.com.au/customers/mrlworksheet.cfm>

For copies made at church, musicians must complete the 'MRL Worksheet' available above the photocopier in the office. This must be attended to diligently, to keep an accurate record and meet our copyright obligations.

**Website**

<http://www.ccli.com.au/licences/music-reproduction-licence/>

## **SongSelect**

### **Cost**

\$185 per year for the 'Melody' package.<sup>6</sup>

### **Users**

By default a church can have up to 5 separate user accounts in SongSelect. Each user will simply register their own details, username and password along with the church's Church Copyright Licence number.

If more than 5 users are required, we can extend the limit at no charge.

### **Website**

<http://www.ccli.com.au/resources/songselect/index.cfm>

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<sup>6</sup> <http://www.ccli.com.au/resources/songselect/cost.cfm>

## **Church Video Licence**

### **Cost**

\$354 per year (church size 200-499).

### **Purpose**

Through an agreement with several producers, the CVLI Church Video Licence provides legal coverage for churches and for other ministry organisations to show home videocassettes and videodiscs of motion pictures. Coverage includes playing just a few seconds of a video all the way up to showing a full-length feature.

With this licence:

- Pastors can use selected movies to illustrate sermon points.
- Sunday schools and Youth Groups can view the latest videos.
- Educational classes can use videos for teaching and training.
- Other ministry organisations (schools, childcare, conferences, camps) can also be licensed to include videos in their programs – as long as these take place on site.<sup>7</sup>

Not all movies are covered in this licence. See the website for full details on participating producers.<sup>8</sup>

Note about YouTube videos:

YouTube videos are for private use only, and unless the owner of the video has given permission for their use, they cannot be played at church.

### **Reporting Requirements**

There is no need to report movies played under the Church Video Licence.

### **Website**

<http://www.cvli.com.au/>

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<sup>7</sup> For events off-site, we need to purchase an Event CVL, or a yearly CVL at a 10% discount. For full terms, see <http://www.cvli.com.au/about/terms.cfm>.

<sup>8</sup> <http://www.cvli.com.au/producers/index.cfm>

## Acknowledgements

Here is what copyright details need to be added to all reproductions under the Licence:<sup>9</sup>

"[Song Title]" words and music by [writer(s)]  
[year] [name of copyright owner]  
Used By Permission. CCL Licence No. [ ]

CCLI have confirmed that this information only needs to be included on one slide (not every slide).

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<sup>9</sup> <http://www.ccli.com.au/faqs/faq.cfm?id=44>